

Cheverly Swim and Racquet Club

Party Request Form

This form must be turned in at the pool at least **TWO WEEKS** in advance of your requested party date. This allows for extra staff to be scheduled if needed. We do NOT allow parties on Holiday weekends. This includes the entire weekend: Saturday, Sunday and the holiday itself if celebrated on Monday.

Parties on Sundays can be held anywhere on the grounds, if your party is for any other day, please use the tables nearest the tennis courts, under the snack bar pavilion.

With this form you must submit a list of all non-member guests and a check (payable to Cheverly Swim and Racquet Club Inc) for the full amount of the guest fees for all non-member guests. **A maximum of 20 non-member guests is permitted.** Guest fees for parties are per person at the following rates: \$6 on weekdays before 6pm, \$1 weekdays after 6pm, and \$8 on weekends and holidays. **Family guest fee rates do not apply for parties.**

Please remember that you are responsible for your guests' behavior and compliance with Club rules. Kindly inform your non-member guests of our Club rules in advance of the party. The rules can be found on our website:
<http://cheverlypool.com/about-us/pool-rules/>

MEMBER NAME: _____ PHONE: _____
EMAIL ADDRESS: _____
DATE/TIME REQUESTED _____
ALTERNATE DATE/TIME _____

PERSONS ATTENDING:
TOTAL: _____ MEMBERS: _____ NON-MEMBERS: _____

SNACK BAR INVOLVED: YES PLEASE _____ NO THANKS _____

ALL PARTIES ARE SUBJECT TO APPROVAL AT THE DISCRETION OF THE BOARD OF DIRECTORS

You will hear back from either a board member or the pool manager in regards to your party request. Our goal is to reply within 3 days of receiving your request.

You can mail this form to the pool, or drop it off in person:
5600 Euclid St. Cheverly, MD 20785

For Office Use only
Approved by Board member

Approved by Pool manager
